

(A MUSLIM MINORITY INSTITUTION)

#11-3-918, New Mallepally, Hyderabad - 500001, T.S., India.

10-01-2020

MINUTES OF THE IQAC MEETING HELD ON 10-01-2020

The IQAC meeting commenced at the scheduled time with Chairperson Dr. Osman Bin Salam leading the session. The agenda of the meeting was discussed in detail

- 1. Sir asked IQAC Coordinator to brief about the review of last meeting and action taken on points discussed.
- 2. The Chairman discussed about commencement of classes for II and IV Semester as per schedule. II Semester classes were to commence from 06-02-2020. During the course of discussion Principal has instructed the faculty to conduct the classes as per the time table.
- It was decided to conduct Ist Internal Examination on 24-04-2020 and 25-04-2020 and II
 Internal Examination was planned to be conducted on 28-05-2020 and 29-05-2020 for II
 semester.
- 4. After discussion with the members the coordinator instructed all faculty members to smoothly conduct mid-exams, project work and end exams.
- 5. In order to improve academic and intellectual environment in institution, Principal has advised all the members to conduct and participate in more and more Faculty Development Programs. It was decided to conduct a six day Faculty Development Program on "Student Psychology" from 24-02-2020 to 06-03-2020.*
- 6. In order to advance the career of the students and make them acquire new skills, The Principal has instructed all the members to conduct Career Certificate Program and encourage the students to participate in good number. A program on overseas Education and Career Prospects was planned to be conducted on 11-3-2020.*

7. It was discussed to conduct an NSS program on Awareness Drive on Prevention of Cancer.
On 22-02-2020*

Hyderabad

The IOAC, Chairman concluded the meeting with the Vote of thanks.

IQAC Coordinator

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Following Members attended the IQAC meeting held on 10th January 2020

S.no	Name	Designation	Signature
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1.	Dr. Osman Bin Salam	Principal	Olming
2.	Mr. Ahmed Baig	Director	ton
3.	Mr. Mohd Ibrahim Uddin	Vice-Principal	100
4.	Dr. Atiya Mahboob	Professor	Apy
5.	Mrs. Shabana Fatima	Associate Professor	Shahar
6.	Mr. Mohd. Kaleem Uddin	Administrative Officer	Mary.
7.	Dr. Syed Safiullah Ghori	Local Society	Cali
8.	Mrs. Raheem Unissa	Alumni	Ralegie
9	Ms.Shagufta Anjum	Student (MBA)	ANUN
10.	Mr. Mussadiq Osmani	Operations Head, Randstad India Private Limited	Mut
11.	S.A Basith	Parent	Balith

IQAC Coordinator

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Principal



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06-04-2020

MINUTES OF THE MEETING HELD ON 06-04-2020

An IQAC meeting commenced at the scheduled time, acknowledging the challenges posed by the COVID-19 Pandemic. Dr.Osman Bin Salam presided over the session and agenda items were addressed.

- Dr.Osman Bin Salam discussed about the Covid situation and Lockdown situation as it was
 hitting hard all over the world. He has highlighted the challenges that would be faced by the
 Teachers in absence of regular classes as hands-on-teaching was not possible.
- 2. Sir has advised to conduct classes online on zoom platform if the situation becomes worse.
- A discussion on upcoming events to be taken place was emphasized. It was proposed to
 organize regular workshops, webinars, learning sessions focused on effective online
 pedagogy and technology integration.

The IQAC meeting concluded with a renewed commitment to navigating the challenges posed by the pandemic through collaborative efforts and innovative solutions

IQAC Coordinator

Principal

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10-07-2020

MINUTES OF THE MEETING HELD ON 10-07-2020 (ONLINE-MODE)

The meeting commenced with the opening remark of Chairperson Dr. Osman Bin Salam. He reviewed in general the pandemic situation and its impact on education. The meeting was conducted on online mode using zoom platform due to pandemic. The IQAC Coordinator briefed the agenda of the meeting

- Preparation for online mode of teaching has been discusses. The Principal instructed the faculty to conduct online classes following the scheduled timings till further orders.
- 2. After a lengthy discussion the faculties were advised to conduct exams online.
- 3. A webinar on "Intellectual Property Rights" was decided to be conduct on 22-10-2020*

Sir ended the meeting by Vote of thanks.

IOAC Coordinator

New Mallepally Hyderabad.

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